Course Roster

Use a separate roster for each course. Keep a copy for your records for 3 years.

Course rosters must be submitted through the Neonatal Life Support (NLS) Portal within a week of the course. Once submitted, new students will receive instruction on how to retrieve their ACoRN Provider card; renewing students can login to their existing accounts.

COURSE INFORMATION

Course Date: _____ **Course Location**: _____

Course Level: ❒ Provider ❒ New Instructor ❒ Instructor Update ❒ Instructor Trainer ❒ Instructor Update

❒ Core Content ❒ Advanced

Additional Skills:

_____

_____

_____

LEAD INSTRUCTOR INFORMATION

ACoRN ID #: _____ **Name:** _____ **E-mail:** _____

❒ **I verify that the persons listed on the roster have successfully completed the ACoRN course as listed above.**

Signature: _____ **Date**: _____

ASSISTING INSTRUCTOR INFORMATION (will receive the same credit as the lead Instructor)

Instructor Name	NLS ID #	Work Institution	E-mail

Note: Use separate sheet if additional space is needed.

ACoRN Course Roster (Page ____of ____) **Course End Date: _____** **Lead instructor's Name: _____**

(Print clearly; illegible forms will be returned)

No.	**Student Name** *As it should appear on NRP Card*	**Credential***	**Work Institution**	**E-mail** *Must be unique to the person*	**Exam Completed**	**Level**
1		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
2		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
3		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
4		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
5		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
6		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
7		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
8		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
9		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced
10		❒ MD ❒ RM ❒ RN ❒ RPN/LPN ❒ RRT ❒ Other_____			❒ Yes	❒ Core ❒ Advanced

*MD: Medical Doctor; RN: Registered Nurse; RRT: Registered Respiratory Therapist; RM: Registered Midwife; RPN/LPN: Registered Practical Nurse/Licensed Practical Nurse